

**S.I. 1990 No. 8**

Representation of the People

CAP. 12

**REPRESENTATION OF THE PEOPLE (REGISTRATION OF  
ELECTORS) REGULATIONS, 1990**

**Authority :** These Regulations were made on 15th January, 1990 by the Electoral and Boundaries Commission under the powers conferred on it by the *Constitution* and section 68 of the *Representation of the People Act*.

**Commencement:** 15th January, 1990.

PRELIMINARY

1. These Regulations may be cited as the *Representation of the People (Registration of Electors) Regulations, 1990*.

2. For the purposes of these Regulations,

“address of the registering officer” means the address specified in a notice to be published under paragraph (1) of regulation 40, and the expression “his address”, in relation to a registering officer, shall have like meaning;

“electoral revising centre” means an electoral revising centre established under regulation 35;

“list” means a register of electors or revised register of electors;

“occupier” has the same meaning as in section 10(4) of the Act;

“qualifying address”, in relation to any person, means the address to be entered pursuant to paragraph (5) of regulation 30 in a register or in any list opposite the name of such person;

“register” means a register prepared under section 13(1) of the Act, and includes a revised register or a register for elections;

“registration record card” means the record of registration of a person registered under these Regulations, and “national registration record card” and “electoral registration record card” mean the original and duplicate respectively of such registration record card.

#### RESIDENTIAL QUALIFICATIONS

3. For the purpose of registration under the Act, a person shall be deemed
  - (a) to reside in the polling district in which he was ordinarily resident on the qualifying date;
  - (b) to have resided, in the case of a foreign service elector, in the polling district in which he was ordinarily resident before taking up duties with a Mission or becoming a member of the household of a member of a Mission, as the case may be.
4. No person shall for the purposes of the Act be deemed to be ordinarily resident in any polling district to which he has come for the purpose of engaging temporarily in any employment of a seasonal character.
5. Subject to regulations 3, 4, 6 and 7, the question whether a person is or was ordinarily resident at any material period shall be determined by reference to all the facts of the case.
6. The place of ordinary residence of a person is, generally, that place which has always been, or which he has adopted as, the place of his habitation or home, whereto when away from there he intends to return. Specifically, when a person usually sleeps in one place and has his meals or is employed in another place, the place of his ordinary residence is where the person sleeps.
7. Generally, a person’s place of ordinary residence is where his family is; if he is living apart from his family in another place, the place of ordinary residence of such person is such other place. Temporary absence from a place of

ordinary residence does not cause the loss or change of place of ordinary residence:

Provided that any person who has more than one place of ordinary residence may elect in respect of which place he desires to be registered.

**8.** Notwithstanding anything contained in these Regulations, the Chief Registering Officer or the registering officer for a constituency may require enumerators to visit any house within the polling districts assigned to them for the purpose of ascertaining whether persons whose names appear in any list still reside in a particular polling district or are still alive, or for such other purposes under these Regulations as the Chief Registering Officer or the registering officer for the constituency may require.

#### REGISTRATION

##### *A — Application for Registration*

**9.(1)** Subject to paragraph (2), a person who is qualified to be registered as an elector shall make application in the Form 1 set out in the *First Schedule* to the registering officer of the polling district in which he resides.

(2) Where such person is suffering from a physical incapacity, he shall notify the registering officer of the polling district in which he resides of the incapacity, and the registering officer shall visit that person for the purpose of effecting such registration.

##### *B — Foreign Service Electors*

**10.(1)** An application to be treated as a foreign service elector shall be made to the Chief Registering Officer in the Form 2 set out in the *First Schedule*.

(2) Where the Chief Registering Officer is not satisfied that an applicant is qualified to be registered as a foreign service elector, he shall issue to the applicant a notice of refusal in the Form 3 set out in the *First Schedule*.

(3) An application under paragraph (1) shall be for a particular election only.

*B1 — Election Officers*

**10A.(1)** An application by an election officer to vote as an elector in a constituency shall be made to the Chief Registering Officer in the Form 14 set out in the *First Schedule*.

(2) Where the Chief Registering Officer is not satisfied that an applicant is appointed as an election officer, he shall issue to the applicant a notice of refusal in the Form 3 set out in the *First Schedule*.

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[1998/167]

*C — Registration Record Cards*

**11.(1)** The record of registration for persons registered under these Regulations shall be a registration record card in duplicate, at the top of which shall be printed on the original “National Registration Record Card” and on the duplicate “Electoral Registration Record Card.”

(2) The registration record card shall be otherwise in the Form 4 set out in the *First Schedule*.

**12.** The Chief Registering Officer shall supply each enumerator with

- (a) unused registration record cards;
- (b) unused identification cards; and
- (c) such other documents and materials as may be necessary for the performance of his functions.

**13.** The Chief Registering Officer shall include in the supplies to each enumerator a number of registration record inventory forms, which shall be in duplicate in the Form 5 set out in the *First Schedule*, sufficient for entries to be

made thereon in respect of every registration record card supplied to the enumerator under regulation 12; and the enumerator shall keep an inventory in the prescribed form of every registration record card used by him.

**14.(1)** If an enumerator accepts an application for registration, he shall ascertain and record, in accordance with these Regulations, the name, address (including district and parish) and other required particulars of the applicant, and shall issue to him in accordance with these Regulations

- (a) a registration record card, original and duplicate;
- (b) an identification card; and
- (c) except in the case of a person applying to be treated as a foreign service elector, a photo application form.

(2) The identification card and the photo application form shall be in the Forms 6 and 7 respectively set out in the *First Schedule*.

**15.** All registration record cards shall have a registration number, which shall be different for each card.

**16.** In the registration of an elector, the enumerator shall

- (a) record in ink on the national registration record card, and by means of carbon on the electoral registration record card, all the particulars required to be stated therein;
- (b) require the applicant, unless he is unable to do so by reason of illiteracy or physical disability, to read the national registration record card and sign that card in ink and, by means of carbon, the electoral registration record card;
- (c) require the applicant to sign the identification card, and except in the case of a person applying to be treated as a foreign service elector, the photo application form in ink; and

- (d) himself sign in ink the national registration record card and, by means of carbon, the electoral registration record card.

**17.** Where an applicant is unable to read, the enumerator shall read over to him, and where practicable in the presence of another person, the contents of his registration record card before the person's signature or mark is affixed thereto and witnessed.

**18.(1)** There shall be, for the purposes of these Regulations, official photographers, who shall be appointed by the Commission.

(2) After the procedure outlined in regulation 16 has been completed, the enumerator shall, in respect of a person other than a person applying to be treated as a foreign service elector,

- (a) insert the particulars required to be stated in the photo application form;
- (b) affix his signature in ink thereto; and
- (c) detach and deliver the said form to the person registered.

(3) A person to whom a photo application form is issued shall, on the instructions of an official photographer, affix, in ink, his signature or his mark to the form in the presence of the official photographer and deliver the form, so subscribed, to the official photographer.

[2007/107]

(4) An official photographer, after taking delivery of the form, shall take the photograph of the applicant.

[2007/107]

(5) Notwithstanding paragraphs (3) and (4), an official photographer shall not accept a photo application form from an applicant nor take a photograph of the applicant where the applicant fails to comply with the requirement set out in the *Second Schedule*.

[2007/107]

(6) The official photographer, after he has taken the photograph of the applicant, shall

- (a) affix his signature in ink to the photo application form; and
- (b) transmit the photo application form and the exposed film of the photograph of the applicant to the appropriate registering officer, as directed by the Chief Registering Officer.

[2007/107]

(7) The registering officer referred to in paragraph (6)(b), on receipt of the photo application form and film, shall transmit the form and film to the Chief Registering Officer.

[2007/107]

(8) Subject to regulation 19, the registration of a person shall not be deemed to be complete until his photograph has been taken in accordance with these Regulations.

[2007/107]

**19.(1)** Notwithstanding the provisions of these Regulations relating to the taking of a photograph by an official photographer, a person applying to be treated as a foreign service elector may be required to furnish to an enumerator as many photographs of such dimensions and within such times as the Chief Registering Officer may direct.

(2) A photograph furnished under paragraph (1) shall be certified by the head of Mission as a true photograph of the applicant in the Form 8 set out in the *First Schedule*, and shall be dealt with in the same manner as a photograph taken by an official photographer in accordance with these Regulations.

**20.(1)** If an enumerator is satisfied that a registration record card cannot properly or conveniently be used, or that he is unable to complete the card, he shall cancel it by writing the word “spoilt” thereon.

(2) A registration record card which has not been completed because of the disallowance of the application for registration shall be cancelled by the enumerator by marking thereon the word “disallowed”.

(3) When a registration record card has been cancelled under paragraph (1) or (2), the enumerator shall record such cancellation upon the registration record inventory form in respect of such registration record card.

**21.(1)** The Chief Registering Officer, registering officer or an enumerator may correct any clerical error in any registration record card that has been caused by inadvertence.

(2) A correction made under this regulation shall be initialled and dated by the Chief Registering Officer, registering officer or an enumerator, as the case may be, and, if practicable, by the person to whom the card relates.

**22.** Where it is necessary for an enumerator to visit any house in connection with the registration of any person, he shall take all the necessary precautions to ensure that he obtains accurate information regarding the name, occupation, address and other required particulars of that person and that he has not registered any person who is not qualified to be registered.

**23.(1)** An enumerator shall cause to be kept in safe custody, and shall not permit any unauthorised person to have access to

- (a) unused, completed or cancelled registration record cards;
- (b) registration record inventory forms;
- (c) identification cards; and
- (d) files of notices of refusal.

(2) Where it is necessary for any of the documents mentioned in paragraph (1) to be kept overnight, they shall be kept in containers provided for the purpose by the Chief Registering Officer and such containers may be kept at any convenient police station.



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*D — Identification Cards*

- 24.** On receipt of the registration record card and other documents of an applicant, the Chief Registering Officer shall
- (a) cause to be entered on the identification card (signed by such person) the particulars required to be stated therein in respect of the applicant, including his name and registration number;
  - (b) cause prints of the exposed film of the photograph of the applicant which was taken pursuant to paragraph (4) of regulation 18 to be attached to the identification card, the national registration record card and the electoral registration record card of the applicant; and
  - (c) cause the identification card to be laminated.

*E — General*

- 25.(1)** The Chief Registering Officer may require any occupier to give information required by him for the performance of his functions under these regulations.
- (2) A person who wilfully fails to give information requested under paragraph (1), or gives information which he knows to be false or does not believe to be true, is guilty of an offence under these regulations.
- 26.** The Registrar of Deaths shall between the first and tenth days of each month transmit to the Chief Registering Officer a list of persons 18 years of age or over whose deaths have occurred during the preceding month within the registering area or part of the registration area within the district to which he has been appointed.
- 27.(1)** All registration record inventory forms together with all registration record cards which have been used but have not been completed shall be sent to

the Chief Registering Officer who shall keep them in safe custody for a period of not less than 1 year.

(2) The Chief Registering Officer shall keep a record of the numbers of registration record cards destroyed.

**28.(1)** If the complete registration record of any person is lost, mutilated, defaced or destroyed, such person shall be required to register afresh.

(2) If only one copy of the registration record of any person is lost, mutilated, defaced or destroyed, the Chief Registering Officer shall prepare a photostatic copy thereof from the remaining copy and the photostatic copy shall be used to replace the copy that was lost, mutilated, defaced or destroyed.

(3) The Chief Registering Officer shall make and sign a certificate on every photostatic copy made by virtue of paragraph (2) to the effect that it is true and correct.

(4) The Chief Registering Officer may, not earlier than 8 years nor later than 10 years from the date of the issue of an identification card under these regulations require every holder of an identification card to surrender the card for inspection and may, if he thinks fit, substitute a new identification card with a fresh photograph for the identification card so surrendered.

(5) A person who fails to surrender his identification card for inspection when required to do so under paragraph (4) is guilty of an offence under these regulations.

**29.** A person who, without lawful authority, destroys, mutilates, defaces, removes or makes any alteration in

- (a) an unused, completed, incompleted or cancelled registration record card or any duplicate of the same;
- (b) a registration record inventory form;
- (c) an identification card;

- (d) a file of notice of refusal; or
  - (e) any other document published under these regulations,
- is guilty of an offence under these regulations.

#### FORM AND CONTENTS OF LISTS AND REGISTERS

- 30.(1)** Each list and register shall be framed in separate parts for each polling district within the constituency to which such list or register relates.
- (2) There shall be assigned to each polling district, and to the part of the list or register which relates to that polling district, a separate letter or letters, and such letter or letters shall be deemed to form part of an elector's number in the register.
- (3) Subject to paragraph (4)
- (a) the names in each part shall be arranged in alphabetical order;
  - (b) the names in the register shall be numbered so far as reasonably practicable consecutively, with separate series of numbers for each polling district; or
  - (c) in such other manner as may be considered expedient.
- (4) Opposite to each name in any list or register shall be inserted the address of the person whose name appears therein.
- (5) The names and addresses of the persons to be included in a register shall be those prepared and finally settled pursuant to the Act and these regulations.

#### PUBLICATION OF LISTS AND REGISTERS

- 31.** The Commission shall publish the lists by
- (a) making copies thereof available for inspection at the address of the registering officer for the constituency to which the lists relate;

- (b) making copies thereof available for inspection at any specified places in the constituency to which the lists relate to which the public have access;
- (c) making copies of the register, revised register or register for elections available for inspection at each electoral revising centre in the constituency to which they relate;
- (d) publishing in at least one daily newspaper notices specifying the said places, and as soon as practicable thereafter copies of the notice shall be posted in places in each polling district where they are available for public inspection.

**32.(1)** The Commission shall publish the registers by making copies available for inspection at its address and at the address of the registering officer for the constituency to which they relate, and by making copies available for inspection as soon as practicable at specified places in the constituency to which they relate to which the public have access.

(2) The register prepared under section 13 shall be kept published until it is replaced by a new register.

**33.(1)** Copies of the register shall on publication be furnished by the Commission to the Secretary to the Cabinet, Cabinet Office, and the Public Librarian.

(2) The Public Librarian shall make the copies delivered to him available for inspection at the Public Library.

(3) An abstract of the contents of the registers shall be furnished by the Commission to the Secretary to the Cabinet, Cabinet Office, at such times and in such form and giving such information as the Secretary to the Cabinet may require.

- 34.** The Commission shall supply to any person, on payment of a fee of
- (a) \$750, a copy of the Register of Electors in respect of every constituency, containing the names, addresses, electoral numbers or national registration numbers of persons who are ordinarily resident in every constituency and qualified under the Act as electors; or
  - (b) \$25, a copy in respect of any constituency contained in the Register of Electors of the names, addresses, electoral numbers or national registration numbers of persons who are ordinarily resident in that constituency and qualified under the Act as electors:

provided that there are sufficient copies available, allowing for the number which the Commission considers may be required for official purposes, including the purposes of any election.

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[2007/136]

#### ELECTORAL REVISING CENTRES

- 35.(1)** On such date or dates as the Commission shall by order direct, the Chief Registering Officer shall cause to be established for each constituency one or more electoral revising centres, which shall be under the control and direction of the registering officer for the constituency.
- (2) The registering officer shall be assisted in the performance of his functions under these Regulations by such number of enumerators as the Chief Registering Officer assigns, and such enumerators shall be subject to the direction of the registering officer.
- (3) The Commission shall, not later than 7 days before publication in the case of a register of electors and at the time of publication in the case of a revised register, publish in *the Official Gazette* and at least one daily newspaper published in Barbados a notice specifying
- (a) the places where the revising centres referred to in paragraph (1) have been established; and

- (b) the days on which and the time at which an application for registration as an elector may be made,

and as soon as practicable after the publication of that notice the Commission shall cause those registers to be posted in places in each polling district for the purpose of making such registers available for inspection by the public.

**35A.** Where a revised register is published, applications or claims in respect thereof shall be made to the registering officer for the constituency to which that register relates not later than 5 days after publication of the register; and all objections in respect thereof shall be made to that registering officer not later than 7 days after such publication.

**36.(1)** Any person whose name does not appear in a register of electors or revised register of electors and who claims to be entitled to be registered as an elector for the constituency to which the register or list relates may attend at the electoral revising centre in the polling district in which he resides.

(2) The Form 1 set out in the *First Schedule* shall be completed by or on behalf of the applicant and shall be presented to the registering officer or an enumerator.

(3) Where the registering officer or an enumerator is satisfied that the applicant is qualified as an elector for the constituency in which the electoral revising centre is established, he shall upon the applicant being photographed in accordance with these Regulations for the purpose of being issued with an identification card, cause the applicant's name, and address to be entered in the appropriate register or list, as the case may be, for that constituency.

(4) Where the enumerator is not satisfied that an applicant is qualified to be registered as an elector, he shall

- (a) issue to the applicant the original of a notice of refusal in the Form 3 set out in the *First Schedule*;

- (b) inform the applicant that he may appear before the appropriate registering officer when directed by notice in writing by that officer to do so, if he wishes to justify his claim; and
  - (c) transmit to the appropriate registering officer a copy of the notice of refusal issued to the applicant pursuant to sub-paragraph (a).
- (5) The names of persons whose applications for registration have been refused by the enumerator shall be listed in a form supplied by the Chief Registering Officer, and the list shall be forwarded by the enumerator to the registering officer.

**37.(1)** Registering officers shall consider all applications for registration as electors made to them by persons whose applications have previously been refused by enumerators.

(2) On the hearing of an application for registration as an elector, the applicant shall be entitled to appear and be heard, and to make written representations; and the registering officer shall give the applicant not less than 2 clear days notice, by registered post or by hand, of the time and place at which he will hear the application.

(3) The notice referred to in paragraph (2) shall be in the Form 9 set out in the *First Schedule*.

(4) Upon the hearing of an application made under paragraph (1), a registering officer may summon such witnesses as he may consider necessary, and may order the production of any document that he may deem necessary.

(5) Upon the hearing of an application made under paragraph (1), a registering officer shall permit all persons who in his opinion are interested in the application to appear before him and be heard.

(6) A person appearing before a registering officer under this regulation shall appear in person but, if he is unable to do so because of incapacity, the registering officer shall visit his place of residence.

(7) Upon the hearing of an application made under paragraph (1), a registering officer may, either at the request of any person interested in the application or without such request, require that the evidence given by any person at such hearing shall be upon oath.

(8) No person may upon the hearing of an application made under paragraph (1) make any statement upon oath that he knows to be false or does not believe to be true.

(9) A registering officer shall make and keep a record of all evidence taken and all documents produced during the hearing of an application under this regulation, and shall submit to the Chief Registering Officer such records and all documents produced, together with his recommendation in respect of the application and his reasons therefor.

(10) The Chief Registering Officer shall make a final decision upon the application, and may vary or confirm any decision upon such application that was made by the enumerator.

(11) Should the Chief Registering Officer disallow an application made under paragraph (1), he shall issue to the applicant a notice of refusal in the Form 3 set out in the *First Schedule*, and keep a duplicate copy of such notice together with the other papers relative to the application.

#### CHANGES IN NAME OR ADDRESS OF PERSONS

**38.(1)** Not later than 5 days after the publication of a register of electors or revised register of electors, a person whose name appears in any register for a constituency who has changed his address to an address in another constituency shall notify the Chief Registering Officer of such change on the Form 10 set out in the *First Schedule*, and, if the Chief Registering Officer is satisfied that the person is ordinarily resident in that other constituency, he shall, as soon as the person has completed 3 months ordinary residence in such other constituency, cause the person's name to appear in the appropriate register for that other constituency.



- (2) The decision of the Chief Registering Officer in relation to an application under paragraph (1) shall be final.
- (3) A person who wilfully gives information or makes a declaration on the form referred to in paragraph (1) which he knows to be false or does not believe to be true is guilty of an offence under these Regulations.

**39.(1)** Not later than 5 days after the publication of a register of electors, revised register of electors or register for elections, a person whose name appears in any such register who has changed his address within a constituency or who has changed his name may notify the Chief Registering Officer on the Form 10 or 11, as the case may be, set out in the *First Schedule*; and if the Chief Registering Officer is satisfied as to the identity of the applicant and as to the correctness of the particulars contained in his Form, he shall cause the applicant's name and his new address or, as the case may be, new name and address, to appear in the register for that constituency.

- (2) The decision of the Chief Registering Officer in relation to an application under paragraph (1) shall be final.
- (3) A person who wilfully gives information or makes a declaration on any form referred to in paragraph (1) which he knows to be false or does not believe to be true is guilty of an offence under these Regulations.

#### OBJECTIONS AND CLAIMS

- 40.(1)** The Commission shall, at the time of publishing a register of electors or revised register of electors, publish in like manner a notice that any person may make objections to the inclusion of any name appearing in such register.
- (2) A notice published under paragraph (1) shall specify the address of the registering officer and the manner in which, and the date on which, a claim or objection may be made to him.
- (3) The date to be fixed as the last for the receipt of claims shall not be earlier than the fifth day after the publication of a register to which that claim relates;

and the date to be fixed as the last date for the receipt of objections in respect of a register of electors or revised register of electors shall not be earlier than the seventh day after the date of publication of that register.

**41.** A claim or objection in respect of any register which is delivered to the registering officer at any time after the last date for the receipt of claims and objections shall be disregarded:

Provided that an objection to a claim shall not be disregarded if it is delivered to the registering officer within 3 days after the claim has been entered in the list of claims.

**42.(1)** A claim or objection, which may be in the Form 1 or 12 set out in the *First Schedule*, as the case may be, shall be in writing, shall state the name, occupation and address of the claimant, or, as the case may be, the objector, and, in the case of an objection, of the person objected to, and shall specify the claim or objection and give full particulars in support thereof.

(2) Claims and objections shall be made available for inspection at the address of the registering officer until completion of the determination of claims and objections pursuant to these Regulations.

**43.(1)** If the registering officer is of the opinion

- (a) that the particulars given in a claim or objection are insufficient, he may ask for further information and take no further action until such information is supplied; and should such further information not be received by the registering officer by the last date for the receipt of claims and objections specified in the notice referred to in regulation 40(2), no further action need be taken in respect of it;
- (b) that a claim may be allowed without its being referred to the Chief Registering Officer, he may allow the claim provided that no objection is made thereto, and shall so inform the person making the claim;

- (c) that the objector is not entitled to object, he may disallow the objection and shall so inform the objector by notice in the Form 3 set out in the *First Schedule*;
  - (d) that a claim or objection cannot be allowed because the particulars given in the claim or objection do not entitle the claimant or objector to succeed, he shall refer the matter to the Chief Registering Officer and send a notice in the Form 13 set out in the *First Schedule*, in the case of a claim, to the person making a claim, and, in the case of an objection, to the objector and the person objected to, stating the time and place at which the Chief Registering Officer proposes to hear the claim or objection; and the notice sent to the person objected to shall also state the name and address of the objector and the grounds of the objection.
- (2) The time fixed for the hearing of a claim or objection shall not be earlier than the third day after the date of the notice referred to in paragraph (1)(b).
- (3) The registering officer shall make lists of claims and objections available for inspection at his address until completion of the hearing of claims and objections, together with the time and place at which the Chief Registering Officer proposes to hear any claim or objection.
- 44.(1)** On the hearing of a claim, the person making the claim and any person who has duly made an objection, and, on the hearing of an objection, the objector and the person objected to, and, on the hearing of either, any other person who appears to the Chief Registering Officer to be interested, shall be entitled to appear and be heard.
- (2) The right to appear and be heard includes the right to make written representations.
- (3) Any person entitled to appear and be heard may do so either in person or by any other person duly authorised in writing in that behalf.

**45.(1)** For the purposes of the discharge of their functions under the Act or these regulations, the Chief Registering Officer, a registering officer or an enumerator may, in relation to a person claiming to be registered or against whose inclusion in a register of electors or revised register of electors an objection has been made, if he thinks necessary

- (a) require that person either to produce a birth certificate or to make a sworn declaration as to the date of his birth;
  - (b) require that person either to produce a certificate of naturalisation or a document showing that he has become a Commonwealth citizen by virtue of registration, or to make a sworn declaration that he was a Commonwealth citizen on the qualifying date;
  - (c) enquire into, examine and investigate the qualification of that person to be registered and take such evidence as may be necessary to have it proved to his satisfaction that that person is qualified to be registered.
- (2) Any declaration made pursuant to paragraph (1) shall be made available for inspection at the address of the registering officer.

#### CORRECTIONS AND ALTERATIONS OF LISTS AND REGISTERS OF ELECTORS

**46.** An alteration to any list which is required

- (a) to carry out the registering officer's decision with respect to any claim or objection;
- (b) to carry out the Chief Registering Officer's decision with respect to any claim or objection;
- (c) to correct any clerical error,
- (d) to correct any misnomer, or inaccurate description of any person, his occupation or address;

- (e) to delete the name of any person who the Chief Registering Officer is satisfied is dead,

shall be made by the Chief Registering Officer.

**47.(1)** Where it appears to the Chief Registering Officer that it is necessary to make any alteration (other than an alteration under regulation 46) to any list or register in order to ensure that no person shall be incorrectly or improperly registered or registered more than once in any constituency or registered when not qualified, he shall send to the person affected by the alteration a notice stating the proposed alteration and shall give him an opportunity within 3 days from the date of such notice, of selecting, where entitled to do so, the qualifying address in respect of which he is registered or of objecting to the alteration, and, if necessary, of appearing before him and being heard in accordance with regulation 43.

(2) After the said 3 days the Chief Registering Officer shall make such alteration (if any) as seems to him to be necessary.

#### MISCELLANEOUS

**48.(1)** Subject to the Act and these regulations, any notice which is required by the Act or these regulations to be made to the Chief Registering Officer, or a registering officer shall be in writing and sent by post or delivered to the Chief Registering Officer, or, as the case may be, to the registering officer or to his address.

(2) Where the Chief Registering Officer or a registering officer is required by the Act or these regulations to notify any person, such notification shall be in writing and may be sent by post to the address furnished by that person for the purpose of such notification, or if there is no such address, to the last known place of abode of that person.

**49.** Where a document is made available for inspection any person may make a copy of, or take extracts from, such document.

**50.** Where the last day of time allowed by these regulations for any matter falls on a Sunday, public holiday or day appointed for public thanksgiving or mourning, that time shall be extended until the end of the next following day which is not one of the days before mentioned.

**51.** No misnomer or inaccurate description of any person or place in any register, list, list of claims or objections, or in any notice, shall prejudice the operation of that document with respect to that person or place in any register, list, list of claims or objections or in any notice in any case where the description of that person or place is such as to be commonly understood.

**52.** Any failure to publish a document in accordance with these Regulations shall not invalidate the document, but this regulation shall not relieve the Chief Registering Officer from any penalty for such failure.

**53.** A person who is guilty of an offence under these Regulations is liable on summary conviction to a fine not exceeding \$250 or to imprisonment for a term not exceeding 6 months or to both such fine and imprisonment.

**FIRST SCHEDULE**

FORM 1

*(Regulations 9(1), 36 and 42(1))*

**APPLICATION/CLAIM FOR REGISTRATION AS AN ELECTOR**

To the Registering Officer for the constituencies of .....

I,.....

*(full name in BLOCK LETTERS)*

of .....

*(address)*

whose occupation is ..... do hereby apply/claim to be registered as an elector for the constituency of ..... and do declare that the particulars entered on the reverse of this FORM are to the best of my knowledge and belief true and correct in all respects.

.....

*Signature or mark of applicant*

Dated .....

(The particulars on the reverse of this form must be filled out by or on behalf of the applicant.)

The following particulars to be filled out in **BLOCK CAPITALS**

**1.** Applicant's name in full Surname and style or title (Mr., Mrs. or Miss).....

Other names .....

**2.** (a)Applicant's address on Number or Name .....  
the qualifying date\* Street, Road etc .....  
Town, Parish .....

- (b) Applicant's present address, Number or Name .....  
 if different from above Street, Road etc .....  
 Town, Parish .....
- (c) Period of residence in that  
 particular constituency .....
3. (a) Was applicant aged 18 or  
 over on the qualifying  
 date\*? Yes or no .....
- (b) Applicant's date of birth .....
- (c) Applicant's height .....
4. Was applicant a  
 Commonwealth citizen on the  
 qualifying date\*? Yes or no .....
- If "yes"
- (a) Was applicant a citizen of  
 Barbados:
- (i) by birth; or .....
- (ii) by registration; or .....
- (iii) by naturalisation? .....
- (b) If a Commonwealth but not a citizen of Barbados: of which part of the  
 Commonwealth is the applicant a citizen?
- (c) Period of residence in  
 Barbados .....
- (d) Applicant's place of birth .....
5. Occupation of applicant .....

\*The qualifying date is the ..... 20 .....



FORM 2

*(Regulation 10(1))*

APPLICATION TO BE TREATED AS A FOREIGN SERVICE ELECTOR

I, *(surname)* .....

*(BLOCK LETTERS)*

*(other names)*.....

am qualified to be registered as an elector for

*(constituency)*.....

having been ordinarily resident at *(address)*.....

for .....

*(state period)*

and I hereby apply to be treated as a foreign service elector at a general election or by-election, as I am now a member of —

*(a)* the official staff; or

*(b)* the domestic staff or household

of Mr .....

*(state name of member)*

a member of the official staff of the Barbados Mission/Embassy/Consulate

in .....

*(state country)*

..... *Date*.....

*Signature*

FORM 3

(Regulations 10, 10A(2), 36(4)(a), 37(11), 43(1)(c))

Constituency ..... Polling District .....

NOTICE OF REFUSAL OF APPLICATION FOR REGISTRATION OR OBJECTION

Take notice that the \*application/objection of ..... of  
\*[Delete if inapplicable]

(name)

..... to be registered against the

(address)

registration of ..... as an \*elector/foreign service elector/election officer for the constituency has this day been refused by me on the grounds that .....

\*[Delete if inapplicable]

Dated this ..... day ..... 20 .....

Signed .....

\*Chief Registering Officer/Registering Officer/  
Enumerator (as the case may be)

\*[Delete if inapplicable]

[1998/167]

FORM 4

(Regulation 11)

NATIONAL REGISTRATION RECORD CARD

THE LAWS OF BARBADOS

Printed by the Government Printer, Bay Street, St. Michael  
by the authority of the Government of Barbados

FORM 4

(Regulation 11)

NATIONAL REGISTRATION RECORD CARD

Registration No.										
------------------	--	--	--	--	--	--	--	--	--	--

Surname \_\_\_\_\_

Christian Name(s) \_\_\_\_\_

SEX

F

M

Date of Birth \_\_\_\_\_ Country of Birth \_\_\_\_\_

Address _____	How long Resident	
	Barbadian	
	Commonwealth	
Occupation _____	Alien	
Registration Area _____	P.D.	

Photograph

Date of Application \_\_\_\_\_

Old National Insurance No. \_\_\_\_\_ Old Electoral No. \_\_\_\_\_

\_\_\_\_\_  
*Signature of Applicant.*

\_\_\_\_\_  
*Signature of Enumerator.*

\_\_\_\_\_  
*Signature of Registration Officer.*

FORM 5

(Regulation 13)

REGISTRATION RECORD INVENTORY FORM

Constituency ..... Polling District .....

Registration No.	Name	Address	How Disposed of

.....

*Enumerator.*

FORM 6

*(Regulation 14)*

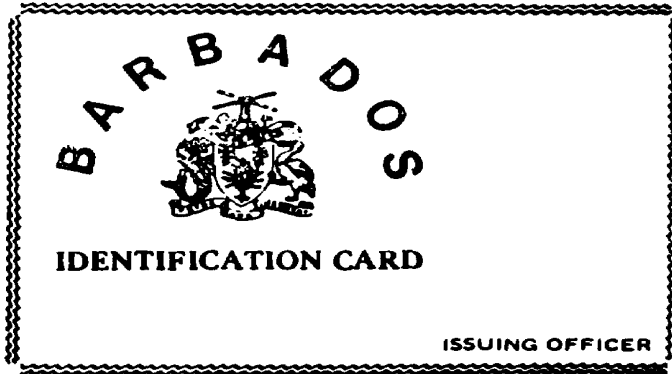
IDENTIFICATION CARD

FORM 6

*(Regulation 14)*

IDENTIFICATION CARD

FRONT



BACK

NAME		
SEX	DATE OF BIRTH	
REGISTRATION NUMBER		
NATIONALITY		
DISTINGUISHING MARKS		
HEIGHT	CMS.	DATE ISSUED
SIGNATURE		

FORM 7

*(Regulation 14)*

PHOTO APPLICATION FORM

*Please take this to your nearest Photo Centre in order to be photographed*

File No. _____	File No. _____
Photo Application Form	Certificate of Registration
Name _____	Registration Area _____ P.D. _____
Address _____	This is to certify that the registration of
_____	Name
_____	of _____
_____	Address
_____	has been allowed by me
_____	Date _____
_____	_____
_____	Signature of Eumerator
_____	Date photograph taken _____
_____	_____
_____	Signature of Official Photographer
_____	_____
Signature of Photographer	Signature of Registering Person

FORM 8

*(Regulation 19(2))*

CERTIFICATE

I certify that this is a true photograph of the applicant .....

.....

*(State Name)*

Date .....

Signed .....

*Head of Mission*



FORM 9

*(Regulation 37(3))*

NOTICE OF HEARING OF APPLICATION

From: The Registering Officer for the Constituency of .....

..... at .....

*(address of office)*

To: .....

*(name)*

of .....

*(address)*

Take notice that I .....  
propose to hear your application for registration as an elector at my office at the  
above address on the ..... day of .....  
..... 19 ..... at the hour of .....

Dated this ..... day of .....

Signed .....

*Registering  
Officer*

## FORM 10

*(Regulations 38(1) and 39(1))*

## NOTICE OF CHANGE OF RESIDENCE

To: The Chief Registering Officer  
 Electoral Office, National Insurance Building  
 Fairchild Street, Bridgetown.

1. Take notice that I have changed my place of residence as follows:

From:.....  
 in the constituency of .....

To:.....  
 in the constituency of .....

2. The date of the change of my residence is the ..... day of  
 ..... 19 .....

3. My name is .....

*(Full name in BLOCK LETTERS)*

and my electoral/registration number on the \*preliminary list/annual register  
 for the constituency of .....

*\*[Delete if inapplicable.]*

is .....

*(here insert the electoral number/registration number)*

4. I do declare that the information given by me in this form is to the best  
 of my knowledge and belief true and correct in all respects.

Dated this ..... day of ..... 19 .....

.....

Signature or mark of applicant.

THE LAWS OF BARBADOS

Printed by the Government Printer, Bay Street, St. Michael  
 by the authority of the Government of Barbados

FORM 11

(Regulation 39 (1))

NOTICE OF CHANGE OF NAME

To: The Chief Registering Officer,  
(National Insurance Building, Bridgetown.)

Take notice that my name which now appears as:

.....  
(here insert the name on the preliminary register/monthly list in BLOCK LETTERS)\*

\*[Delete if inapplicable.]

in the \*preliminary register/monthly list of electors for the constituency

\*[Delete if inapplicable.]

of .....

has been changed by \*deed poll/affidavit/marriage dated the .....

\*[Delete if inapplicable.]

day of .....

to .....

(here insert the name as changed in BLOCK LETTERS)

My electoral number in the \*preliminary register/monthly list for that

\*[Delete if inapplicable.]

constituency is .....

(here insert the electoral number)

Dated this ..... day of ..... 19 .....

.....

Signature or mark of Applicant.

FORM 12

(Regulation 42 (1))

FORM OF OBJECTION

To: The Registering Officer for the Constituency of .....

Take notice that I .....

(full name in BLOCK LETTERS)

..... whose electoral

(address)

number in the \*register of electors/revised register for the constituency

\*[Delete if inapplicable.]

of ..... is .....

(insert number)

[1978/108]

and whose occupation is .....

..... object to the inclusion of .....

.....

(BLOCK LETTERS of person objected to)

of .....

(address of person objected to)

whose electoral number in the \*register of electors/revised register for the

\*[Delete if inapplicable.]

constituency of ....

is ..... and whose occupation is .....

(insert number)

..... in the \*register of electors/revised

*\*[Delete if inapplicable.]*

register for that constituency.

My reasons for objection are as follows:

.....  
.....  
.....

Dated this ..... day of ..... 19 .....

.....

*Signature or mark of objector.*

FORM 13

(Regulation 43(1)(d))

NOTICE OF HEARING OF CLAIM/OBJECTION

From: The Registering Office for the constituency of .....

..... at .....

(address of office)

.....

(name)

of .....

(address)

Take notice that the Chief Registering Officer proposes to hear your claim to be \*registered/the objection to the registration of

\*[Delete if inapplicable]

.....

(insert the name of the person objected to)

as an elector for the constituency of .....

at his office on the ..... day of .....

20 ..... at the hour of .....

The objection to registration has been made by .....

..... of .....

on the following grounds .....

.....

.....

.....

---

Dated this ..... day of ..... 20 .....

Signed .....

Registering Officer

FORM 14

(Regulation 10A(1))

APPLICATION BY AN ELECTION OFFICER TO VOTE IN A  
CONSTITUENCY

To: The Chief Registering Officer,  
Electoral Office,  
National Insurance Building,  
Fairchild Street, Bridgetown

Take notice that I, ..... am qualified to

(full name in BLOCK LETTERS)

be registered as an elector for the constituency of ..... having

been ordinarily resident at ..... for .....

(address)

(state period)

and I hereby apply to vote under Regulation 10A(1) as an Election Officer at a  
general election or bye-election as I am now a/the

(a) Supervisor of Election\*

\*[Delete if inapplicable]

(b) Deputy Supervisor of Election

(c) Returning Officer

(d) Presiding Officer

(e) Special Presiding Officer

(f) Poll Clerk

for the constituency of .....

.....



*Signature*

*Date*

[1998/167]

[1998/167; 2007/107]

**SECOND SCHEDULE***(Regulation 18(5))**Requirement to be met by applicants to be photographed by an official  
photographer*

An applicant seeking registration under the Act shall comply with the following requirement respecting the taking of photographs by an official photographer:

An applicant shall not wear

- (a) a hat, cap, shawl, scarf or any other form of covering for the head; or
- (b) tinted spectacles or any other form of tinted eye glasses.

[2007/107]